

TDC ARTEFACTS MANAGEMENT REVIEW TASK & FINISH GROUP: - WORK PROGRAMME FOR 2013/14 PROGRESS UPDATE REPORT

NAMES OF MEMBERS

ELECTED MEMBER	DESIGNATION
Cllr King	Chairman
Cllr K. Gregory	
Cllr Hibbert	
Cllr M Tomlinson	
Cllr Watkins	
Mr Tony Ovenden	
SUPPORTING OFFICERS	DESIGNATION
Madeline Homer	Director of Community Services
Kate Wilson	Community Development Officer

DATE OF MEETING/ACTIVITY	KEY AGENDA ITEMS CONSIDERED/ACTIVITIES UNDERTAKEN	WITNESSES INVITED	PROGRESS TO DATE / CHALLENGES ENCOUNTERED
Meeting 1 31 July 2013 @ 7.00 pm	a. Election of Chairman b. Agreement of all items of business to be considered by working party in 2013/14 c. Agreement of timetable for all future meetings before final report is presented to Overview and Scrutiny Panel	Madeline Homer; Director of Community Services Kate Wilson, Community Development Officer	Key activities identified and agreed
Meeting 2 Date/time 4 November 2013 @ 7.00pm		Madeline Homer; Director of Community Services Kate Wilson, Community Development Officer	Challenge: Increasing the connectivity between the museum and Turner Contemporary and other places of interest to increase footfall.

			<p>Report on connectivity between the museum and Turner Contemporary and other places of interest forwarded to Cabinet Member of Community Services and Overview & Scrutiny Panel.</p> <p>Challenge: to maintain the condition of the artefacts: report requested.</p> <p>Challenge: reducing the time required to complete the new catalogue: report requested.</p> <p>TFG Chairman's Request: The TFG would like the OSP to consider make an addition to the terms of reference to include "Review possibility for improving linkages between signage in Margate (Old Margate Town) and the Margate Museum."</p>
Meeting 3 Date/time 27 January 2014 @ 7.00pm			
Final meeting Date/time	<ul style="list-style-type: none"> a. Completion of final report b. Agreement of recommendations to be presented to the Overview and Scrutiny Panel 		